

## Guidance Quick Notes

*Have a safe summer!*

**Beginning Monday, June 21, Guidance summer hours are 8:00 AM - 1:30 PM. The office will be closed on Fridays.**

***Remember...Guidance is never too busy to hear from you.***

**Visit the *Guidance Grab Bag* for information on scholarships, Open Houses and other items of interest. To access the *Grab Bag*, open the Paul VI website, click on *Guidance* and then use the left-hand drop down menu to locate the *Guidance Grab Bag*.**

### Guidance updates...!

**NOVA** (Northern Virginia Community College) **students** are offered guaranteed admission to many four-year colleges and universities when they meet the requirements of a written agreement between NOVA and that institution. A sampling of the participating schools: William and Mary, Catholic, George Mason, George Washington, Georgetown, Longwood, Radford, Mary Washington, UVA, VCU, and Virginia Tech. For a complete listing, please visit:

[www.nvcc.edu/academic/guaranteedadmissions.htm](http://www.nvcc.edu/academic/guaranteedadmissions.htm)

**Beta Theta Pi Fraternity** would like to offer male students who are attending **Virginia Tech** next year an opportunity to apply for a \$500 scholarship. The scholarship is awarded to the Virginia Tech freshman male who exemplifies our principles of cultivation of the intellect, commitment to community, responsible leadership, and responsible social conduct. The application process requires them to fill out an application online and attend an interview with our interview panel. To apply, go to [www.vtbeta.org](http://www.vtbeta.org) and click on the "Apply for the Beta Scholarship" button on the top right of the home page.

Matthew D. Hoffner  
Finance, Virginia Tech

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***2010 - 2011 Paul VI College Application Process***

**A transcript request form must be completed for each college application.**

Transcripts are \$5.00 each for the first 7 requests; \$10.00 each after the initial 7. *One check can be written for multiple transcript request forms that are submitted at the same time.*

Only **2 letters of recommendation** are needed. **Students should not delay in requesting a letter from a teacher!**

The **Secondary School Report Form** (if the college application has one) for the counselor to complete is submitted at the same time with the transcript request form.

**Can't find it?** Then the counselor will use the widely-accepted NACAC form which profiles the student's academic achievements.

**FACTS for the 2010 - 2011 school year...**

- Both the Transcript Request Form and the Letter of Recommendation Form are located outside of the Guidance Dept. or can be downloaded from the PVI website-click on *Guidance*. (*Forms are available both in school and on the web*)
- The Paul VI transcript consists of final grades earned each year at PVI and official standardized test scores (PSAT, SAT, ACT, AP). *Students who elect NOT to send test scores can indicate that decision on the transcript request form.*
- Students should include the Paul VI School Code # 470801 when registering for either the SAT or ACT to assure Paul VI receives a copy of the test results. Some colleges do not accept the scores as reported on the high school transcript and require official scores directly from College Board or ACT.
- If a student re-takes either the SAT or ACT **after** Guidance has mailed transcripts, the student must request the new test scores *be mailed directly from the testing service to each college.*
- Since Guidance does not receive the October and November SAT or ACT test results in time for *Early Decision* applications, a student should take advantage of the College Board and ACT service to have scores mailed directly to the college for early decision consideration.
- *No transcript request forms will be accepted after Tuesday, November 16.* This allows ample time to meet college deadlines by processing and mailing all paperwork before Christmas break. Guidance will accept transcript request forms when classes resume in January.
- Submit a copy of all scholarship award letters to Guidance. All awards – whether the student attends the awarding institution or not - are listed in the graduation program.

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**CLASS OF 2011**

## Schedule for submitting transcript request forms to Guidance...

*For a college deadline of:*

October 15  
November 1 (early decision)  
December 1  
January 1, 10 and 15

*Submit your paperwork to Guidance by:*

September 17  
October 1  
October 29  
November 16

*Guidance is not accepting transcript request forms after Tuesday, November 16. NO EXCEPTIONS! This allows the staff time to process paperwork and meet college deadlines before dismissing for Christmas break. Students can submit transcript request forms when classes resume in January.*

February 1  
March 1

January 3  
February 1

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**To parents of 9<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup> grade students who have a school-generated educational plan and are receiving accommodations currently at PVI:**

Four months after a student accommodation plan is put into place at PVI, the student may apply for eligibility with the College Board. Documentation of testing done within the last 5 years must also be on file in the Guidance Office. If approved by College Board, this eligibility would assure accommodations for the PSAT, SAT, SAT Subject and AP exams. Each student applies once; the eligibility will be renewed annually so long as the accommodation plan remains active in our school.

Many of our students who have had a plan in place all of this year or longer have not yet applied for College Board accommodations. I suggest that students apply now even though they may not need those national accommodations immediately. The College Board is becoming much

more selective in granting requests, and we may need extra time to file an appeal.

Student Eligibility Forms are available from Mr. Kochis in the Guidance Office. Parents and students complete a short section and return the form to Mr. Kochis who will then complete and submit the form. When approved, your student will be given an “SSD” number which you will use whenever the student registers for an exam at a national test center. It will also be used with any exam given here at PVI (e.g. PSAT, AP).

Please have your student see Mr. Kochis for the Student Eligibility Form. You may email questions to [dkochis@paulvi.net](mailto:dkochis@paulvi.net).

